

FAIRFIELD AREA SCHOOL DISTRICT

ANNUAL BUDGET

8110

- 8110.1        “The board of school directors of each school district... shall annually, at least thirty (30) days prior to the adoption of the annual budget, prepare a proposed budget of the amount of funds that will be required by the school district in its several departments for the following fiscal year. Such proposed budget shall be prepared on a uniform form, prepared and furnished by the Department of Public Instruction, and shall be apportioned to the several classes of expenditure of the district as the board of school directors thereof may determine. Final action shall not be taken on any proposed budget... until after ten (10) days’ public notice. ...The proposed budget shall be printed or otherwise made available for public inspection to all persons who may interest themselves, at least twenty (20) days prior to the date set for the adoption of the budget.” [24 PS 6-687 (a)]
- 8110.2        The budget shall be considered as a controlled spending plan for the ensuing year in relation to anticipated receipts. The Superintendent is hereby authorized to make expenditures and commitments in accordance with and in harmony with the specific regulations of the Board and administrative plans approved by the Board. This same procedure shall be followed with respect to expenditures provided for by special action of the Board.
- 8110.3        Proposed expenditures shall be budgeted under and actual expenditures shall be charged against those categories which most accurately describe the purposes for which such monies are to be or have been spent.
- 8110.4        Wherever appropriate and practicable, salaries of individual employes, expenditures for single pieces of equipment, and the like, shall be prorated under the several categories which most accurately describe the purpose for which such monies are to be or have been spent.

Revised May 7, 1997